

Eglwys Gadeiriol Tyddewi St Davids Cathedral



Information for Visiting Choirs

The Dean and Chapter are most grateful to you for your contribution to the music and liturgy at St Davids Cathedral. We look forward to welcoming you to this ancient, beautiful and holy place.

The Cathedral is a busy centre of many activities. This information has been collated to assist with the smooth running of arrangements for your visit. We ask that you study these carefully well in advance of your visit, and distribute them to your colleagues as necessary. If after reading them you have any further queries, please contact Oliver Waterer at the music office on: 01437 720202, or Email stdavidsmusic@gmail.com

Things to note/do as soon as possible:

- Please Email your music choices to stdavidsmusic@gmail.com no later than 4 weeks prior to your visit. Further details of what is required can be found on **pages 4 & 5**.
- If you require any additional rehearsal time in the cathedral for the choir or for **organ practice**, this must be booked in the cathedral diary via the Deanery Office at least 4 weeks in advance of your visit. The sooner this is arranged the more chance we have of finding times most convenient for you. If you are singing on a Saturday during the summer, please check with the Deanery Office whether or not there is a concert taking place that evening. If there is we respectfully request that you choose repertoire that is not too long.
Telephone 01437 720202, or Email info@stdavidscathedral.org.uk
- Please email the Dean's Verger no later than 2 weeks before your residency to: confirm your arrival time; confirm choir numbers; arrange the collection of keys and to check any other last-minute requirements including a procession rehearsal led by the Verger if required. You will usually be given keys to both the Song School and Organ Loft for the duration of your visit. See **pages 6 & 7** for more details.
Dean's Verger: Mr James Harris vergers@stdavidscathedral.org.uk
- Because the cathedral hosts numerous concerts and other events particularly during the summer months, we usually ask choirs (who intend to sing here over several days) not to sing on Wednesdays or Saturdays. However, specific requests to sing on these days in order, for example, to make a trip worthwhile, are welcome and will be arranged if possible.
- Useful information on accommodation can be found on **pages 12 & 13**.

USEFUL CONTACTS

The Deanery Office: 01437 720202

E-mail: info@stdavidscathedral.org.uk

The Deanery Office, The Pebbles, St Davids, Pembrokeshire, SA62 6RD

Oliver Waterer, Organist & Master of the Choristers

Heidi Tims, Music Administration Assistant

01437 720202 (or in an emergency 07803 124176)

E-mail: stdavidsmusic@gmail.com

The Sub-Dean, Canon Leigh Richardson

01437 720202

E-mail: subdean@stdavidscathedral.org.uk

James Harris, The Dean's Verger

Email: vergers@stdavidscathedral.org.uk

Simon Pearce, Assistant Director of Music

01437 720057



If you would like to arrange meals at The Cathedral Refectory whilst you are visiting please contact.

Marty Andrews
Refectory Manager

Tel: 01437 721760

[e mail: refectory@midshirecatering.co.uk](mailto:refectory@midshirecatering.co.uk)

www.stdavidсреfectory.co.uk



MUSIC

A list of information required from us can be seen on **page 5**.

The Cathedral reserves the right to suggest adjustments to the proposed music, where necessary. We scrupulously observe the legal requirements of all music protected under copyright. It is not permitted to bring photocopied music to the Cathedral without written permission of the copyright owner.

GENERAL GUIDELINES

Choirmasters are asked to bear in mind the difficulties of adjusting to an unfamiliar building when choosing the music. Because the service is being held in a cathedral, there is sometimes felt to be the need to produce something on a grand scale - this is not the case! The choice of music should be well-suited to the capabilities of the singers and organist. The duration of settings and anthems should balance so that the service is not over long. Something simple, performed well, is likely to be more conducive to worship than something which seems over-ambitious. Overall presentation is important and so we expect an appropriate standard of dress and reverence to be observed both inside and outside the Cathedral. We ask robed choirs to wear cassocks (or equivalent uniform, e.g. academic gowns) when rehearsing in the cathedral.

PSALMS (READINGS) AND HYMNS

Hymns for all services come from the *New English Hymnal*.

Psalms and Readings are usually as set in the Church in Wales Lectionary.

This is available to view online:

<http://www.churchinwales.org.uk/structure/representative-body/publications/downloads/lectionary>

Psalms for Sunday Mattins appear in the Lectionary under the “**Third Service**”;

Sunday Eucharist psalms appear under “**Principal Service**” in the “Related” or “OT Reading” column);

Sunday Evensong psalms appear under “**Second Service**”

Weekday Evensong psalms appear under “**Evening Prayer**”.

Please check with us if you are unsure.

All the psalms and hymns for your residency will be confirmed on request.

We normally use the Revised Psalter and although we do not insist this is used by visiting choirs, we ask that in the psalms, *Spirit* instead of *Ghost* is sung in the ‘Gloria’.

PRECES & RESPONSES

Although The Church in Wales Order for Evensong places the second set of responses in a different order from that used elsewhere, the Priest officiating at the service will be happy to sing them in the order you are used to, but please make sure everyone knows what to expect! If the Preces & Responses you use is not a well-known setting, please send a copy in advance so that it can be passed on to the clergy. We recommend that only one or two sets at the most is used for your entire residency rather than a different set every day. This provides some continuity for the choir, clergy and congregation.

Please include the following information together in one email to stdavidsmusic@gmail.com when submitting your music choices:

- Date(s) of service(s)
- Full name of choir
- Email address and telephone number of choir leader
- Introit (if applicable)
- Setting(s)
- Responses (if applicable)
- Psalm(s)
- Anthem(s) or motet(s)
- Hymns [*these are chosen by us*]
- Choir numbers/size of choir

SINGLE SERVICE VISITS (WEEKDAY/SATURDAY EVENSONG)

The Dean's Verger or one of his staff will welcome you (at a time you will have arranged) and generally try and help things run smoothly for you. You will have the use of the Song School (situated in the Cathedral Cloister) for storage of robes and for rehearsal. When leaving the Song School unattended, please ensure that the door is firmly locked. Please note that the Dean & Chapter cannot accept responsibility for any valuables left unattended in the Song School. **It is not possible for choirs to rehearse in the cathedral or song school outside opening hours. The Cathedral closes straight after Evensong/Evening Prayer each day.**

If your choir is singing a single service during term time, the Song School is reserved for you from **4.00 p.m.** and the Cathedral is available for your rehearsal from **4.30 p.m.** You should arrive at the Cathedral in good time in order that you may assemble in the Song School, unpack, robe and be ready for your processional rehearsal (if pre-arranged). Any rehearsal in the Cathedral should finish at least 15 minutes before a service. The service follows the order on **page 11**. The choir should be assembled at **5.55 p.m.** in the North Transept for the vestry prayer. The service is usually held in the *Quire* at **6.00 p.m.** and normally lasts c.40 minutes.

If you are singing on a Saturday during the summer, please check with the Deanery Office whether or not there is an organ recital or a concert taking place that evening. If there is we respectfully request that you choose repertoire that is not too long. This helps to give vergers adequate time to prepare the building for whatever comes next.

Instead of singing Evensong on a Saturday you may be able to book a lunchtime informal concert at 12pm. Please contact the Deanery Office 01437 720202 info@stdavidscathedral.org.uk if you wish to discuss this.

CHOIR RESIDENCIES LASTING MORE THAN ONE DAY

Please contact the Dean's Verger at least 2 weeks before your residency to confirm your arrival time and to check any last-minute requirements. If your choir is in residence during the Cathedral Choir's holiday period, you will be given a key to the Song School and Organ Loft for the duration of your visit. You may use the Song School for storage of robes etc. and for any rehearsals you require during cathedral opening hours. When leaving the Song School unattended, please ensure that the door is firmly locked. Please note that the Dean & Chapter cannot accept responsibility for any valuables left unattended in the Song School. **It is not possible for choirs to rehearse in the cathedral or song school outside opening hours. The Cathedral closes straight after Evensong/Evening Prayer each day.**

On the first day, you should arrive at the Cathedral in good time so that you may assemble in the Song School, unpack, robe and be ready for your processional rehearsal (if pre-arranged). The Cathedral is available for your rehearsal from **4.30 p.m.** and you should finish in the building at least 15 minutes before any service. The choir should be assembled at **5.55 p.m.** in the North Transept for the vestry prayer and procession at **5.58 p.m.** The service is at **6.00 p.m.** in the *Quire* and usually ends by 6.45 p.m. Evensong follows the order on **page 11.**

Instead of singing Evensong on a Saturday you may be able to book a lunchtime informal concert at 12pm. Please contact the Deanery office 01437 720202 info@stdavidscathedral.org.uk if you wish to discuss this.

SUNDAY CHORAL MATTINS or CHORAL EUCHARIST

Choral Eucharist usually takes place instead of Choral Mattins twice a month or on feast days.

The Song School is reserved for you from **9.30a.m.** and the Cathedral is available for your rehearsal from **10.30am** or as soon as the Parish Eucharist has ended. You should arrive at the Cathedral in good time in order that you may assemble in the Song School, unpack, robe and be ready for your processional rehearsal. Your rehearsal in the cathedral should finish at least 15 minutes before any service. To ensure a prompt start to the service, the choir should be assembled in the North Transept at **11.10 a.m.** for the vestry prayer. Mattins finishes at **c.12.15pm** and Eucharist at **c.12.30pm.**

The service takes place in the *Nave* and begins at **11.15 a.m.** following the order on **page 9 or 10.** At Mattins, the *Venite* is sung congregationally to the chant by Alcock on **page 16** (which you may photocopy as required). The *Te Deum* and either *Jubilate* or *Benedictus* should be sung. For a Eucharist, any period of setting is appropriate, and we are quite relaxed about the mixture of styles and languages, including the use of Latin. The Choir is required to sing an introit from the North Transept (unaccompanied), *Kyrie, Gloria, Gradual Psalm, Sanctus, Benedictus and Agnus Dei* and a motet during Communion. The gospel responses and dismissal are said. The *Sursam Corda* is sung by the celebrant (unaccompanied) and choir/congregation (accompanied). At the end of Communion, as the clergy clear the altar, the choir (without congregation) is required to sing the hymn as printed on **page 17** unaccompanied or with soft organ accompaniment. Printed orders of service for Sunday services are kept in the song school and organ loft. It is advised that these are checked carefully by both the organist and the choir director on arrival.

SUNDAY EVENSONG

Sunday and normal weekday evensongs are the same except on a Sunday there is an Introit sung unaccompanied by the choir from the North Transept, there are three hymns, a sermon, and the service usually takes place in the *Nave* rather than the *Quire*. It follows the order on **page 10.**

SUNDAY PARISH EUCHARIST @ 9.30am

Visiting organists and choirs are not usually required to play/sing at this service.

SUNDAY CHORAL MATTINS @ 11.15am

ORGAN MUSIC/IMPROVISATION (*Finish by 11.14 a.m.*)

“Vestry Prayer”

PROCESSIONAL HYMN (*unannounced*)

Opening sentence

Confession, absolution, Lord’s Prayer

PRECES *sung by the priest & choir*

VENITE (*unannounced*) This is lead by the choir and sung by the congregation too. Immediately following the Preces, the organist should play the chant through (without choir) as an introduction, like a hymn ‘play over’. Choirs should use the version as set on **page 16**.

PSALM (*announced*)

1st lesson

TE DEUM (or **BENEDICITE** during Lent & Advent)

2nd lesson

JUBILATE or BENEDICTUS

Creed (said - choir should face East)

RESPONSES *sung by the priest & choir*

ANTHEM (*announced*)

Prayers

Grace

HYMN (*unannounced*)

Sermon

HYMN (*unannounced*)

(this hymn may need to be extended with organ improvisation until the collection is presented at the Pulpitum/Quire Screen)

Blessing

ORGAN VOLUNTARY - *during which the Choir & Clergy process to the North Transept*

SUNDAY CHORAL EUCHARIST @ 11.15 a.m.

sung in place of Mattins only on feast days or on the 4th Sunday of the month

ORGAN MUSIC/IMPROVISATION (*Finish by 11.14 a.m.*)

INTROIT (after "Vestry Prayer")

followed immediately by

PROCESSIONAL HYMN (*unannounced*)

Confession

KYRIE (*to be included all year round*)

Collect

GLORIA (*omitted in Lent and Advent*)

Collect

Old Testament Lesson

New Testament Lesson

GRADUAL PSALM (*unannounced; the 'Gloria' should be omitted*)

Gospel (*face west*)

GOSPEL IMPROVISATION (*about 45 seconds*)

Sermon; Creed; Intercessions

Peace (*stand*)

OFFERTORY HYMN (*unannounced*)

(this hymn may need to be extended with organ improvisation until the collection is presented at the Pulpitum/Quire Screen)

Eucharistic Prayer

SANCTUS & BENEDICTUS

Lord's Prayer

AGNUS DEI

Invitation

Choir receives communion at this point: Some soft organ music is usually appropriate here

COMMUNION MOTET

POST COMMUNION HYMN sung by the choir only: see **page 17**

Prayer of Thanksgiving

Blessing

FINAL HYMN - *during which the Choir & Clergy process to the North Transept*

Dismissal

ORGAN VOLUNTARY - *immediately following the Dismissal*

CHORAL EVENSONG @ 6.00pm

ORGAN MUSIC/IMPROVISATION

"Vestry Prayer"

***INTROIT:** *(from North Transept, unaccompanied)* To be followed immediately by the hymn

ORGAN MUSIC/IMPROVISATION for entrance of Choir & Clergy (weekdays only)

***PROCESSIONAL HYMN** *(unannounced)*

*Opening sentence

*Confession, absolution, Lord's Prayer

PRECES *sung by the priest & choir*

PSALM *(announced)*

1st lesson

MAGNIFICAT

2nd lesson

NUNC DIMITTIS

Creed *(said - choir should face East)*

RESPONSES *sung by the priest & choir*

ANTHEM *(announced)*

Prayers

Grace

HYMN *(announced on weekdays only)*

*Sermon

***HYMN** *(unannounced)*

**(this hymn may need to be extended with organ improvisation until the collection has been taken and presented at the Pulpitum/Quire Screen)*

*Blessing

ORGAN VOLUNTARY - *during which the Choir & Clergy process to the North Transept*

**Items marked with an asterisk usually take place on Sundays only*

ACCOMMODATION

Unfortunately, the Cathedral is not in a position to offer accommodation, as we have no residential choir school. However, there are a number of accommodation solutions available in St Davids, ranging from campsites and self-catering, to three star hotels. Some of our budget suggestions, many of which are suitable for groups, can be found on **page 13**. Or you can contact St Davids Tourist Information Centre (01437 720392) <http://www.stdavids.co.uk/accom.htm> for a comprehensive and up-to-date list.

TRANSPORT

St Davids is best approached by car on the A487 from Haverfordwest or Fishguard. There is a regular bus service, which connects with trains in both towns, service no. 411 (*Richards Bros* 01239 613756 <http://www.gobybus.net/TIMETABLES/411.pdf>). Parking at the cathedral is very limited, so you are asked to use public car parks of which there are several nearby. There is limited parking just outside the south gate down towards the river. If you have special requirements in this regard, you should contact the Dean's Verger in advance.

BUDGET ACCOMMODATION INFORMATION

St Davids Tourist Information Centre 01437 720392 www.stdavids.co.uk

St Davids Bunk Barns Email: bunkbarns@gmail.com ; Website: www.stdavidsbunkbarns.co.uk

Facebook: <https://www.facebook.com/stdavidsbunkbarns/>

98 bed group accommodation facility, situated just on the edge of St Davids, within walking distance to the Cathedral and access to the coast path above Caerfai Bay. Consisting of two converted barns, the first has 7 rooms with 8 beds in each and 1 room of 2 beds, sleeping 58 in total. Toilet and shower facilities, disabled toilet/shower and a dining area. The second barn has 5 rooms of 8 beds, sleeping 40, toilets and showers and dining area. Both barns are linked by a central kitchen and both have fantastic sea views from the dining rooms. The rates are: Room at £18 pppn, Bed & Breakfast at £24 pppn and Full Board for £36 pppn. Rates are negotiable for large groups.

St Davids Farm for City Children Dan Jones (manager), Lower Treginnis, St Davids SA62 6RS

Email: dan@farmsforcitychildren.org Tel: 01437 720840 All meals provided.

Accommodation for up to 40 in dormitories of four and six beds. Transport needed: two miles away from cathedral.

The Court House, St Davids (on Cross Square by HSBC) The Court House, Cross Square, St Davids

Tel: 01437 720811 www.courthouse.org.uk Self-catering for up to 20 people, rooms with between 1 and 4 beds each

Lleithyr Farm Mrs I H James, Lleithyr Farm, St Davids SA62 6PR Tel: 01437 720245

All self-catering: Farmhouse (sleeps 8), two cottages (each sleeps 5), bungalow (sleeps 5).

1 mile from the cathedral.

Memorial Hall, Solva (3-4 miles from St Davids) 39 High Street, Solva, Pembrokeshire, SA62 6TE

Email: bookings@solvamemorialhall.co.uk Tel: 01437 721922

Large hall, dividable into two sections, toilets, kitchen (oven, cooker, fridge)

St Davids Youth Hostel Mr & Mrs Peter Davies, Llaethdy, St Davids, Haverfordwest, SA62 6PR

Tel: 01437 720345 www.yha.org.uk

Groups up to 40 (split in groups 16+12+12) catered or self-catering (5 cookers, no oven or microwave)

2 miles drive from St Davids or 30 minute walk, close to beaches and coastal walk. Open 1 March to 31 October

Trefin Youth Hostel The Old School, Trefin, Haverfordwest, SA62 5AU

Tel: 01348 831414 (if no answer, phone St Davids Youth Hostel for bookings) www.yha.org.uk

Sleeps 26, open 1 March to 31 October.

Broad Haven Youth Hostel

Broad Haven, Haverfordwest, Dyfed SA62 3JH

Tel: 01437 781688 www.yha.org.uk

Groups up to 65, rooms sleep four or seven, 35-45 minutes from St Davids

***Halliwell Centre**

University of Wales, Trinity Saint David, Carmarthen, Carmarthenshire, SA31 3EP

<http://venuewales.co.uk/halliwell-centre-carmarthen/>

Tel: 01267 222252; Fax: 01267 237383; halliwell@uwtsd.ac.uk

**Please note the following recommendation: "I would heartily recommend mentioning the Centre in your accommodation suggestions for visiting choirs. Although an hour away from St Davids the roads are very good and you can be physically closer yet take just as long on small country roads. Even though we did not return from Choral Evensong until 8pm or after, the Centre were happy to have a hot dinner ready for us in an attractive and modern restaurant. They were able to cater for specialist diets with no problem. They were very helpful in providing specialist accommodation for a disabled and wheel chair-bound choir member and her carer at no extra cost. Our rooms were 'en suite', and there were good communal kitchen facilities for making tea etc. I can't imagine an easier or more appropriate option for large parties such as choirs."*
Stuart Butler, Choir of St Mary's Portsea

CATHEDRAL ORGAN

The organ is a fine 4-manual instrument by Henry Willis which was restored and rebuilt by Harrison & Harrison in 2000. It has 8 channels of memory for the divisional pistons: Visiting accompanists should use **channel 6**. There are 256 channels of memory for the general pistons: Visiting accompanists should use **channels 241-256**. For services in the nave (Sundays) it is advisable to bear in mind that the west choir is louder in the building than at the console and conversely the east choir is louder at the console than in the nave. For services held in the Quire (on weekdays) the reverse is true! Because the console is situated very close to the pipework, the organ can sound very loud to the player, but less so to those listening downstairs. So when playing hymns, please be sure to provide plenty of organ support, particularly for services held in the Nave.

Practice time on the organ is normally available during the day, subject to the requirements of the building. We understand that registrations need to be carefully planned and prepared, but any extended loud practice should be avoided, particularly when the building is busy. The Vergers will give you access to the organ loft when the building is open, and you should keep the loft door locked at all times. A complete specification is printed on **page 15**.

CONSOLE SPEAKER SYSTEM & VDU/CAMERA

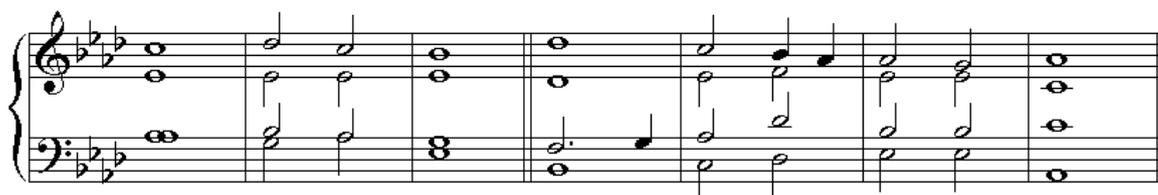
When seated at the console you will notice a speaker which, when switched on, will relay the sound of the choir to the organist. It is very difficult to hear the choir while accompanying without this. You will see that there will be one jack/lead plugged in to the speaker unit and another hanging loose nearby/not plugged in. One of these relays the sound of the choir from the nave stalls, and the other the sound from the choir stalls. It is advisable to take time to check the correct one is plugged in before your rehearsal with the choir!

Please allow enough time before your rehearsal to familiarise yourself with the visual display and camera system in the organ loft. The *monitor* to the left of the console can be switched on and off by pressing the button at the bottom right of the screen. The *selector box* on the right of the console can be used to select one of four different views, including:

- North Transept
- Quire stalls
- Nave choir stalls
- General Nave (moveable and 'zoomable' via the joystick).

VENITE, EXULTEMUS DOMINO (*Psalm 95*)

John Alcock



- Unison *f* 1. O come let us / sing un . to the / Lord:
let us heartily rejoice in the / Rock of / our sal- / vation.
- Unison 2. Let us come before his / presence . with / thanksgiving:
and sing / loudly . unto / him with / psalms.
- mf* 3. For the Lord is a / great -- / God:
and a great / King a- / bove all / gods.
4. In his hand are all the deep / places . of the / earth:
and the heights of the / mountains . are / his -- / also.
5. The sea is his and / he-- / made it:
and his hands pre- / pared the / dry -- / land.
- mp* 6. O come let us worship and / bow -- / down:
and kneel be- / fore the / Lord our / maker.
- mf* 7. For he is our God * and we are his people and the / sheep of . his / pasture:
today if ye will hear his voice / ye shall / know his / power.
- f* Glory be to the Father * and / to the / Son:
and / to the / Ho-ly / Spirit.
- As it was in the beginning * is now and / ev-er / shall be:
world without / end -- / A- / men.

Post Communion Hymn

Waltham 8 7 8 7

H. Albert, 1604-51
Harmony from J.S. Bach, 1685-1750

The image displays a three-system musical score for a hymn. The music is written for piano in G major (one sharp) and 4/4 time. The first system consists of two staves (treble and bass clef) with a key signature of one sharp and a time signature of 4/4. The second system continues the piece with similar notation. The third system concludes the piece with a double bar line. The melody is primarily composed of quarter and eighth notes, with some rests and ties. The accompaniment features chords and single notes in both hands.

May the grace of Christ our Saviour,
And the Father's boundless love,
With the Holy Spirit's favour,
Rest upon us from above.

Thus may we abide in union
With each other and the Lord,
And possess, in sweet communion,
Joys which earth cannot afford.

J. NEWTON

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